



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S®

**S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT**

(Approved by AICTE, Recognised by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

S. No. 10/1, Ambegaon (Bk.), Pune - 411041. Phone : +91 20 2435 4036

Telefax: +91 20 2435 4036 Email : director\_sknbsm@sinhgad.edu

**Prof. M. N. Navale**  
M.E. (Elect.) MIE, MBA  
Founder President

**Dr. (Mrs.) Sunanda M. Navale**  
B.A., M.P.M., Ph.D.  
Founder Secretary

**Dr. Rajashree Shinde**  
M.Com., M.Ed., M.P.M., FDP(MIIMA), Ph.D.  
Director

Ref. No. SKNSSBM/2019-20/

22<sup>nd</sup> July 2019

To,  
Hon'ble Founder President  
Sinhgad Technical Education Society,  
Pune.

Sub: Submission of Annual Academic Report for the Academic year 2018-19.

Respected Sir,

The annual academic audit of this institute has been carried out on 15/07/2019. The summary report of the same is attached herewith for your kind information and guidance.

Thanking You.

With the kind regards,

Dr. Rajashree Shinde  
Director

**Director**

S.K.N. Sinhgad School of Business Management  
S. No. 10/1, Ambegaon (Bk.), Pune - 411041



Dr. M. N. Navale

Founder President

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Director

Date : 15 July 2019.

### Academic Audit summary for Academic Year 2018-19

#### **Conduction of Exams:**

Institute is conducted mid-term exam in addition to the **Internal Evaluation Components (CIE)** for all the subjects. The faculty members had generated two sets of question papers with answer keys. A separate dedicated team of mid-term exam is taking care of all mid-term exam related problems.

The **end-term examination** were conducted by Savitribai Phule Pune University. The College examination officer is taking care of the problems related to End-term examination.

The summary for the academic year 2018-19 is as follows:

- Publications:
  - Research Papers: Nil
- Workshops, Conferences organized: 3
- Workshop, Conferences attended: 8
- MoU: 2
- Industry Visits: Nil
- Student Projctcs: 291
- Participation in NPTEL,MOOCS etc.: nil
- Placements: 51
- Higher Studies: 17
- Patents/Copy rights: nil
- Expert Sessions/Guest Sessions: 8



**STES's SKN Sinhgad School Of Business Management  
Academic and Administrative Audit**

Date: 15/07/2019

**Schedule**

**Day-1:**

- 09:30am - 10:30am : Meeting with Director, IQAC Team.
- 10:30am - 12:30pm : Specialization wise Presentation.  
(10 Minutes PPP for each specialization followed by discussion and interaction).
- 02:00pm - 03:45pm : NAAC criteria-wise Presentation  
(15 minutes for each criterion)
- 03:45pm - 4:00pm : Interaction with student class representatives, few parents and alumni.
- 04:00pm - 4:30pm : Visit to Office, Library, and Computer Lab and other facilities services.
- 04:30pm - 4:145pm : Meeting with director, IQAC Team.
- 04:45pm – 5:00pm: Exit meeting with Director, Teachers, and staff



*Wal*

**Director**

**Sinhgad Technical Education Society's  
S.K.N. Sinhgad School of Business Management  
S.No. 10/1, Ambegaon (Bk.), Pune - 41**

**Composition of Academic and Administrative Audit Team**  
**A.Y. 2018-19**

1. Dr. Rajashree Shinde (Director)
2. Mr. Yatin Bokil (Academic Dean)
3. Dr. Vijaya Puranik (Representative of Management)
4. Dr. Shivaji Gawade (Representative of Management)
5. Dr. Shalaka Sakhrekar (IQAC Coordinator)
6. Mrs. Mayuri Yadav (Criteria head)
7. Mrs. Ashwini Barpute (Criteria head)
8. Mrs. Ajita More (Criteria head)
9. Mr. Arvind Burande (Criteria head)
10. Mrs. Manjula Dhulipala (Criteria head)
11. Dr. Sangita Gorde (Criteria head)



**Director**

**Sinhgad Technical Education Society's**  
**S.K.N. Sinhgad School of Business Management**  
**S.No. 10/1, Ambegaon (Bk.), Pune - 41**

## Internal Academic Audit

Programme Name : MBA

Academic Year 2018-19

SN	Particulars	Yes/No	Observation by External Auditor
1	Whether faculty members are as per the AICTE norms?	Yes	27
2	Whether Faculty members are encouraged and supported by management for pursuing Ph.D.?	Yes	
3	Whether the Institute organized events like Research Conferences, FDP, Workshops, Seminars and Webinars?	Yes	
4	Whether the faculty members attended the events like Research Conferences, FDP, Workshops, Seminars and Webinars for enriching teaching-learning process?	Yes	
5	Whether the faculty members undertook collaborative activities like resource person in FDP/Seminars/Workshops/Training Programmes?	Yes	
6	Whether Institute is recognized as research Centre?	No	
7	Whether the Institute promoted internships for students to enhance knowledge?	Yes	
8	Did the Institute sign any MoU with industry for better industry-institute interaction?	Yes	
9	Does the Institute have mechanism in place for slow learners for their academic improvement?	Yes	
10	Are remedial classes planned and conducted for the students?	Yes	
11	Whether Institute organized Guest sessions/ Seminars/ Workshops for students for better understanding of the subject/ to cover content beyond syllabus?	Yes	
12	Whether the Institute effectively conducted Student Training Programme for developing soft-skills among students?	Yes	



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Director

Sinhgad Technical Education Society's  
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13	Whether the Institute effectively conducted activities for developing research approach among students?	Yes	
14	Whether the Institute effectively conducted Case study solving activity for developing analytical approach among students?	Yes	
15	Is mechanism for student counseling/ mentoring/ Teacher Guardian Scheme at place?	Yes	
16	Whether Institute has practice of maintaining course files?	Yes	
17	Whether Institute has mechanism for examination result analysis and steps to improve the students' examination results?	Yes	
18	Does the Institute have practice of collecting feedback from stakeholders?	Yes	

The above audit was done on Annual Academic Audit Report received by Audit Team and in discussion with Dean.



Dr. Shalaka Sakhrekar  
IQAC coordinator



Dr. Vijaya Puranik  
External Auditor 1



Dr. S.U. Gawade  
External Auditor 2

Date: 15<sup>th</sup> July 2019

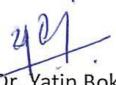
CC to :

- Director
- Academic Dean



*Proposed plan of Action based on Internal Academic Audit by the Committee*  
*on*  
*15<sup>th</sup> July 2019.*

- ✓ Motivate staff members to attend more FDPs, Training Programmes, Conferences, Seminars etc.
- ✓ Arrange industrial visits for students.
- ✓ Increase the count of Guest sessions.
- ✓ Motivate students for MOOCS online programmes.

  
Dr. Yatin Bokil  
Academic Dean

CC:  
The Director, SKNSSBM  
IQAC Coordinator.



  
**Director**  
Sinhgad Technical Education Society's  
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